

Professional Regulation Commission National Capital Region

Regional Bids and Awards Committee

P. Paredes St., Sampaloc, Metro Manila Tel. Fax: 53101047 Email: ncr.bac@prc.gov.ph

Section VII. Technical Specifications

Item	THE SERVICE REQUIREMENT	Statement of
no.		Compliance Statements of "Comply" or "Not Comply"
1	The security service requirement of the Professional Regulation Commission-NCR (PRC-NCR) shall be for the purpose of maintaining the law and order within its premises at Five PRC Offsite Offices (Robinson Manila, Robinson Galleria, Ayala Muntinlupa, Robinson Las Piñas and Robinson Novaliches.	
	The security service requirement is needed for the protection and guarding of its properties from theft, robbery, arson, destruction or damage as well as protection of its officials, employees, visitors, guests and the transacting public from assault, harassment, threat or intimidation through enforcement and implementation of plans, policies, rules and regulations relative to the maintenance of security and safety.	
2	The security service provider shall provide and enforce a detailed security plan for clearing of unauthorized vendors, illegal terminals of public utility vehicles (PUVs) and other nuisances within the PRC Offsite Offices entrance.	
3	The security service provider shall provide the Commission with qualified and trained Security Guards and Security Officers to, at all times, maintain security and safeguard the buildings, offices and properties within the premises of the PRC NCR Offsite office, as well as to provide protection for its officials, employees, visitors, guest and transacting public.	
4	The Security Agency shall ensure, on its account, all equipment necessary for the performance of its obligation under the contract, including but not limited to the following:	
	4.1 Firearms (.38 cal. Revolver, 9mm handgun and/or 12-gauge shotgun) with one basic load, at the rate of one (1) unit per security guard on duty or as determined by the peace and order and security condition in the area of assignment, if on duty;	
	4.2 One (1) unit of cellular phone for security communications to the Security officer/ Shift-In-Charge on duty;	
	4.3 One (1) unit Base Radio in the Central Office and One (1) unit Handheld ICOM/ VHF HH Radio for each security guard on duty;	
	4.4 Two (2) units of metal detectors for each shift on duty;4.5 One (1) unit of digital camera on station;	

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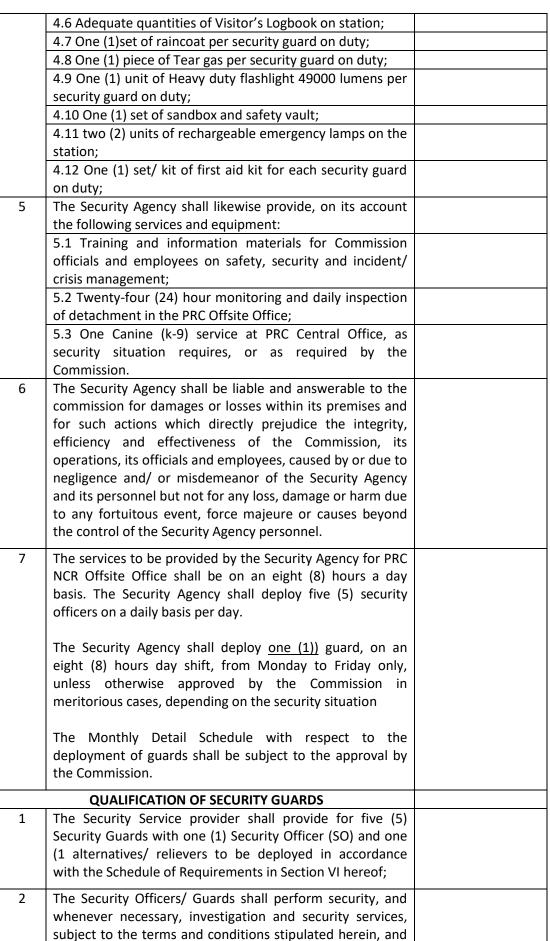
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	provided that in the event additional guards may be needed, a supplemental contract shall be executed, subject to the availability of funds;	
3	The Security Officers/ Guards to be deployed by the Security Agency shall have the following qualifications and requirements:	
	3.1 College education and experience of at least three (3) years in the case of Security Officers or Shift-in-Charge and completion of at least high school and one year experience in the case of Security Guard;	
	3.2 NBI, Police, Barangay and other relevant clearance/s by local and national authorities;	
	3.3 PNP-SAGSD license;	
	3.4 Neuro-psychiatric, drug test and medical certificates within the last Three (3) months;	
	3.5 Sufficient background and training in customer relations, crowd control, bombs and explosives, disaster management, investigation, fire-fighting and safety, and other related competencies (guards must have attended the said trainings within the last six (6) months. Training certificates must be submitted on or prior to the deployment date);	
	3.6 Security guards must not be less than five feet and five inches (5'5") in height for male and five feet and two inches for female, not less than 22 years nor more than 40 years of age, and with waist line of not more than 35 inches;	
	3.7 Orientation on PRC functions, policies, operations, security regulation, and will be subject to screening g by the Commission prior to actual deployment;	
	3.8 The Security Officer must either be a Certified Security Management Specialist, Certified Security Professional or Certified Protection Professional.	
	SALARIES AND BENEFITS OF SECURITY GUARDS	
1	Security Agency, as the principal employer, must warrant that it is fully knowledgeable of the pertinent provisions of the Labor Code as it pertains to minimum wage and provisions of the SAGSD-PADPAO current Wage Orders to ensure the adequacy of the compensation of tis guards;	
2	The Security Agency shall pay each of the Security Guards the monthly salaries and other fringe benefits in accordance with the Labor Code of the Philippines and SAGSD-PADPAO rates, other pertinent laws, decrees, letter of instruction and other existing orders governing private security employment. The Security Agency shall submit duly notarized Monthly report of remittances (SSS, Phil Health and Pag-ibig) to the Commission in support of its	

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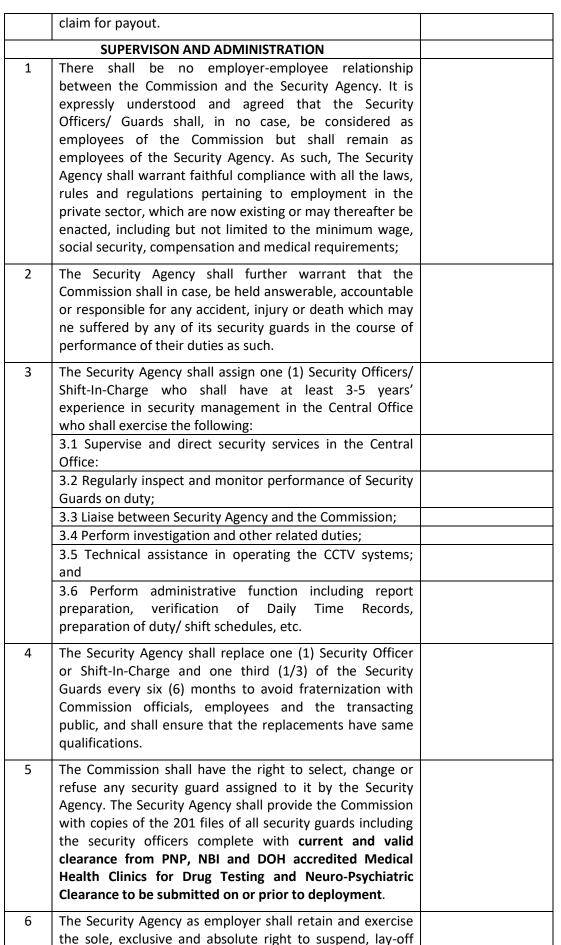
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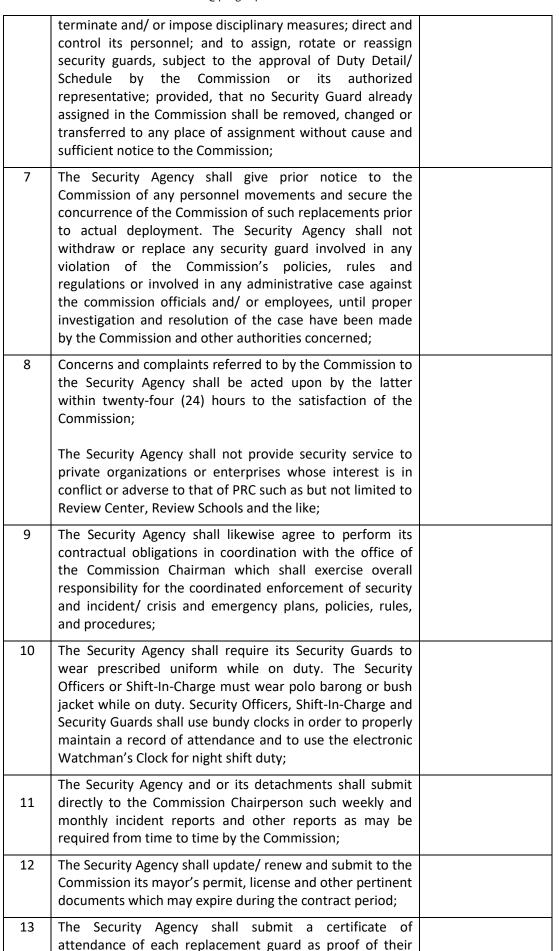
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attendance in a seminar or orientation on the performance of their duties.

ADDITIONAL SET OF TECHNICAL PARAMETERS

Additional Set of Technical Parameters with corresponding weight percentage value:

1.1. Stability = 25%

15% = (a) Years of Experience: at least five (5) years in business.

5% = (b) Liquidity of the contractor: NFCC

5% = (c) Organizational Set-up: with good and efficient office set-up, personnel, office tools and equipment. Bidder shall submit a company profile including an organizational chart.

1.2. Resources = **25**%

10% = (a) Number of Licensed Firearms

5% = (b) Number and kind of Communication Devices

- with minimum number as specified under Section VI. Schedule of Requirements.

5% = (c)Number of Supervisors: at least 3 security officers

5% = (d) No. of Licensed Guards: at least 30 guards

1.3. Security Plan = 25%

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c e Must be tailored to the service requirements of the PRC. The Security Plan must state/enumerate the specific methodology to be executed by the Contractor and will be submitted during the Opening of Bids.

1.4. Other Factors = **25**%

15% = (a) Recruitment and Selection Criteria

10% = (b) Completeness of Uniforms and Other Paraphernalia

Bidders shall submit a list of its previous clients from January 2011 up to W December 2020 using the official form of the BAC.

th the statements must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate.

- 2. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection.
- 3. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB Clause 3.1 (a) (ii) and/or GCC Clause 2.1 (a) (ii).



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ACKNOWLEDGMENT AND COMPLIANCE WITH THE TERMS OF REFERENCE FOR THE PROVISION OF SECURITY SERVICES IN PRC NCR OFFICES FOR CY 2022

SIGNATURE OVER PRINTED NAME
OF AUTHORIZED REPRESENTATIVE,
DESIGNATION AND PRINTED NAME OF COMPANY